



**Executive Committee Conference Call
February 8, 2010
Minutes DRAFT**

Present on the call were executive committee members Helen Meyers, Bill Bosshardt, Paul Grimes, Helen Roberts, Glen Blankenship, John Brock, Jim Dick, and Jan Mester. Not able to attend were Pam Smith and Julie Heath. Kim Sosin, NAEE executive secretary, was also present to record the minutes.

I. Welcome

President Helen M. welcomed everyone (particularly John on his first executive committee call) and called the meeting to order at 3:35 pm.

II. Review and approval of minutes

The minutes for November, 30, 2009 were approved as written. The minutes for January 11, 2010 were approved with the following corrections. The NAEE calls will be the second Monday rather than the second Tuesday (changed in two places).

III. Treasurer's Report

Helen Roberts reported that we have \$41,959.52 before deductions for paying Kim \$500 for January and February.

Chase is now willing to accept off-premises signatories, so we are able to get Helen M and Bill as signatories without a trip to Chicago (or to their local Chase banks).

IV. The NAEE liaisons for the standing committees were reviewed and several updates were made:

Awards Committee: Paul Grimes
Conference Committee : Helen Meyers
International Committee : John Brock
Professional Development Committee : Jan Mester
Publications Committee : Glen Blankenship
Research Committee: Bill Bosshart
Technology Committee: Helen Roberts

V. February Professional Development Conference

Helen announced that we have 35 registrations for the conference.

Helen asked the committee to discuss the possibility of broadcasting a session from the conference. Jan mentioned that it was frustrating last year in Las Vegas because it took awhile to set up, and those present had to wait for those who were participating remotely. Roger Butters helped last year, and has offered to videotape at the conference for posting on the NAEE website. Jim asked how many participated, and Jan indicated that it went from about 12 down to about 5 as time was taken to work out the kinks. Paul proposed that we just ask Roger to tape and we'll put on the NAEE website afterwards. It was decided to videotape only the CEE session. (Helen will ask Roger).



At a question from John, Helen reminded the group that the Executive Committee meeting will be Thursday, February 25, from 1 to 3 p.m.

Helen announced that we have received about nine mini-grant proposals.

VI. Membership Committee

Bill Bosshart announced that the committee on membership has been formed and includes Kim Sosin, Tawni Ferrarini, Phil Van Fossen, Mike English, and Mary Suiter, with Bill as chair. This Thursday the committee has a conference call to kick off their work. Helen M indicated that the membership committee should also look at mini-grant policy. NAEE can now have non-network members – should they be eligible for mini-grants? In the discussion, the question was raised if this is a matter of membership policies or mini-grant policies. It was suggested that these grants should be restricted to supporting centers and new wording would be appropriate to make that restriction. Paul made the point that network development should also be included in the grants. Working with the National Office also was mentioned as a valid connection – in general, those who are stakeholders in our mission.

VII. CEE Update

It was proposed that NAEE send a letter/email of thanks and support to CEE staff during this time of transition, with copies to Gary Stern and Craig Donahue. Discussion ensued about who should receive these. The point was made that we definitely want these to go to everyone on the CEE staff who works with the network. Everyone with VP or Director status with CEE will get the email, along with anyone else who has worked closely with councils and centers. It was decided to send to everyone on their current staff list. Kim sent everyone on the committee a current CEE staff list from the web.

VIII. Old Business

Rising Star Award – the proposal for wording of the Rising Star Award was approved. Do we want to give the winner the same monetary award as the winners of other awards? Last year we presented a check, and the winner received a plaque. Paul recommended that we treat it like every other award. All other awards are \$500 apiece. Jim proposed that we make the financial amount the same for all awards. Paul moved to give the award to at most one individual annually, with \$500 award and plaque at the dinner program just like all of the other awards. Helen R seconded. Motion Passed unanimously.

IX. New Business

Helen R. brought up the possibility of selecting someone on the executive committee to be the “treasurer-in-training,” to be discussed the next meeting.

Helen M reported that Renee Colombo asked her if we have a database of publications of NAEE members. We do not know of a current database.

X. Adjourn at 4:17 CST